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REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS

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Authorization for disposal is requested for the following fiscal and accounting documents maintained in the Agency for The General Accounting Office pursuant to the provisions of the Budget and Accounting Procedures Act of 1950.

1. Standard Form 32, Contract. None
2. Standard Form 33, Invitation to Bid and Acceptance. None
3. Standard Form 1012, Voucher for Per Diem and/or Reimbursement of Expenses Incident to Official Travel. 12 years
4. Standard Form 1013, Pay Roll Personal Services Annual Salary Basis. 56 years
5. Standard Form 1019, Account Current. 12 years
6. Standard Form 1034, Public Voucher for Purchases and Services Other Than Personal. 12 years
7. Standard Form 1036, Statement and Certificate of Award. None
8. Standard Form 1044, Schedule of Collections. 12 years
9. Standard Form 1046, Schedule of Transfer--Special Deposits. 12 years
10. Standard Form 1064, Schedule of Disbursements. 12 years
11. Standard Form 1069, Voucher for Allowances at Foreign Posts of Duty. 12 years
12. Standard Form 1166, Voucher and Schedule of Payments. 12 years
13. Standard Form 1072, Pay Roll - Personal Services Various Salary Bases. 56 years
14. Standard Form 1074, Pay Roll for Personal Services Miscellaneous. 56 years
15. Standard Form 1080, Voucher for Transfer between Appropriations and/or Funds. 12 years

16.	Standard Form 1081, Schedule or Voucher and Schedule of Withdrawals and Credits between Appropriations and/or Funds.	12 years
17.	Standard Form 1096, Schedule of Voucher Deductions.	12 years
18.	Standard Form 1097, Adjustment Voucher to Effect Correction of Errors.	12 years
19.	Standard Form 1098, Schedule of Cancelled Checks.	8 years
20.	Standard Form 1103, U. S. Government Bill of Lading.	None
21.	Standard Form 1113, Public Voucher for Transportation Charges.	None
22.	Standard Form 1125, Payroll Control Register.	2 years after audit by GAO
23.	Standard Form 1126, Pay Roll Change Slip.	2 years after audit by GAO
24.	Standard Form 1128, Pay Roll for Personal Services Pay Roll Certification and Summary.	12 years
25.	Standard Form 1130, Time and Attendance Report.)	3 years after audit by GAO)except final card which
26.	Standard Form 1137, Leave Record.)should be retained for ten years.
27.	Standard Form 1141, Transportation Request.	None
28.	Form WD-44 and WD-44b, Payroll for Personal Services. *See attached	
29.	Treasury Form 1669, Request for Transfer of Funds to Regional Disbursing Office Accounts.	12 years
30.	Treasury Form 1737, Bond Issuance Schedule	12 years